Position Description – Community Facilitator

Advocates for Community Alternatives (ACA) is recruiting a Community Facilitator to conduct community mobilization activities in ACA partner communities in Fanteakwa South and Anyinam MDMA_s in Eastern Region, Ghana. *This is a full-time, staff position, based in the Eastern Region of Ghana, to be filled as soon as possible.*

Established in April 2016, ACA helps West African communities that are threatened by the destructive impacts of extractives-led development to take control of their own futures. We do this by working with communities to design their own sustainable development plans and advocate to achieve those plans. And we build networks of lawyers and other experts to help the communities’ plans come to fruition. Based in Accra, Ghana, ACA has projects in communities in Ghana’s Bono East and Eastern Regions, in addition to its collaboration and support programs for the Public Interest Lawyering Initiative for West Africa (PILIWA), a network of lawyers and legal advocates in nine West African countries.

**Role**

The Community Facilitator will be one of two Facilitators responsible for working together to implement ACA’s strategies for mobilizing Eastern Region communities to formulate and implement their own community-driven development and advocacy plans. She will also be responsible for the implementation of activities to build accountability and trust between ACA’s Eastern Region partner communities and local government actors.

The two Community Facilitators will be supervised and directed by ACA’s Community Development Director, with assistance from the Field Coordinator.

Specifically, he or she will undertake the following:

1. Community mobilization and facilitation

   - On a weekly basis, help to mobilize and then facilitate community meetings in at least three Eastern Region communities, using methodology provided by ACA.
   - Communicate several times weekly with the Community Programs Director to prepare facilitation plans.
   - Collect data on community meetings and outcomes and report those data on a weekly basis using data collection system provided by ACA.
   - Contribute actively to ACA’s experience and knowledge base on community facilitation and community-driven development.
   - As requested, train additional facilitators using methodology provided by ACA, including in other West African countries.
2. Local government accountability and transparency

- Organize community watchdog groups to serve as interface with government authorities
- Design and implement activities to build a closer, more accountable relationship between ACA partner communities and government authorities
- Train community members in government advocacy tactics

**Required Qualifications**

- At least SSCE/WASSCE and HND
- Fluency in both oral and written English
- Fluency in both oral and written Twi (including local variants)
- Computer literacy – familiarity with Microsoft Word and Excel
- Ability to strongly advocate on behalf of rural communities
- Ability to organize meetings and mobilize large groups of people

**Preferred Qualifications**

- Bachelor's Degree
- Currently valid driver’s license and able to drive motorbike
- Strong motivation to work in rural communities

**Duty Station**

Fanteakwa South or Anyinam MDMA, Eastern Region, Ghana

**Compensation**

ACA offers a compensation and benefits package that is competitive for community-based positions in other West Africa-based non-profit organizations.

**Application Procedure**

Please submit the following to ACA’s Community Development Director, Nana Ama Osei Kyei-Baffour, at nana.ama@advocatesforalternatives.org, with the subject header “ACA Community Facilitator Job Application”:

- Cover letter explaining interest and relevant experience
- Resume/CV
- Copy of academic and/or professional certificates
- List of two professional references

**Application Deadline**

February 22, 2020